



IEHEC Meeting Minutes January 16th, 2020

Location:

LLVA Ambulatory Care Center

Present at the Meeting: Please see attached Sign-In Sheet/ Attendance Sheet.

- I. Call to Order – Dessia Stokes Berry – IEHEC Chair was called to order at 8:40 AM
- II. Confirmation of Agenda – Jonathan Langley 1st Approved & Eileen Jarvina 2nd Approved
- III. Approval of the Minutes – November 21st, 2019
Sent out to attendees via email and approved by consensus – Jonathan Langley 1st Approved & Ghinette Aguilar 2nd Approved

Welcome to Attendees / Introductions.

Thank you to LLVA for hosting the meetings and the bigger room. Representatives from a diverse mix of facilities and schools from throughout the Inland Empire in attendance at the meeting – Please see attached Sign-In Sheet/ Attendance Sheet.

IV. Officer Reports:

a. Treasurer – V. Duran

A report from the Treasurer will be distributed to attendees by V. Ocampo. There are currently 5 paid members with 3 exclusions (ARMC, RUHS, LLVA).

Attendees were reminded to submit their payment for the year as the deadline for IEHEC Membership payment was extended to March 19th, 2020 (Dessia Stokes 1st Approved & Jonathan Langley 2nd Approved) and the IEHEC Membership payment/invoice form was displayed and reviewed.

1. The Chair still needs to be added to the bank account as agreed at the Sept meeting. D. Stokes-Berry acting chair for IEHEC will coordinate with V. Duran and will be activated upon by the new Treasurer for the 2020-2021 term.
2. Budget Plan – deferred to the September 2020 meeting or ad hoc meeting of Executive Board to review suggestions for designation of funds and increase in the amount of scholarships.

b. Community Information / Membership Committee – V. Ocampo

Overview of the IEHEC website and welcome to everyone for attending.

Continue to encourage others in the community to participate in IEHEC.

1. Vote to change IEHEC Membership Application dates to September 2019 to August 2020 (not July 2019 to June 2020) was approved to suit the

finance department timeframe of our potential, interested IEHEC members (Melissa De La Paz 1st Approved & Valentine Duran 2nd Approved)

- c. Awards / Nominations Committee – E. Jarvina / L. Darden
The updated scholarship forms are posted on the IEHEC website and were displayed for attendees. Everyone was encouraged to nominate students or staff for these awards and reminded that the deadline to submit is April 1st, 2020 via E-Mail to HardasD@ARMC.SBCounty.gov
- d. Legislative / Education & Research Committee – Deferred

V. Old Business

- a. Review and Voting of By-Laws Revisions – D. Stokes-Berry
The IEHEC By-Laws were reviewed and the following revisions were voted on by consensus of IEHEC Members (Melissa De La Paz 1st Approved & Valentine Duran 2nd Approved):
 1. Addition of job descriptions for IEHEC Chair.
 2. Timeframe for term of office for IEHEC Officer positions should be changed to 2 years and not 1 year due to limited 5 meetings per year and limited time to acclimate to the assigned IEHEC Officer role.Note: Please see attached, updated IEHEC By-Laws from 1-16-2020.

VI. New Business

Presentations by Facilities on their New Graduate Nurse Programs

1. Loma Linda University Medical Center (LLUMC)
Ghinette T. Aguilar, MSN, FNP, RN-BC – Manager of Academic Relations
2. Redlands Community Hospital
Melissa De La Paz, MSN, RN, PCCN – Director of Education
David Carpenter, RN – Nurse Educator
Bryan Murphy, RN – Critical Care Educator
3. Riverside University Health System (RUHS)
Marva Ricciardi, BSN, PHN, RN - Nurse Educator & Clinical Placement Coordinator (unavailable to present)

Excellent presentations about the challenges / successes of developing a New Graduate Nurse training program. Presenters fielded questions from the attendees and discussion ensued about the cost involved as well as the challenges for retention of new hires. Comments about facility budgetary cuts usually affecting the education department were discussed as well.

- VII. Other Business – Recognition & Appreciation of Presenters/ Speakers – D. Stokes-Berry
LLUMC, Redlands Community Hospital, and Arrowhead Regional Medical Center (ARMC) representatives that were present at the IEHEC meeting on 1-16-2020 were each provided with a box of chocolates and thank you card signed from IEHEC for insightful New Graduate/ Residency Program presentations.
- VIII. Roundtable Updates from IEHEC Members & Attendees:
- a. Loma Linda VA is recruiting for Educators in Med Surg/ Tele, ICU, ER, and Psych (MSN degree preferred).
 - b. Loma Linda VA is hiring new graduates.
 - c. Please contact Eileen Jarvina at LLVA at Eileen.Jarvina@va.gov for information about LLVA's Scholarship Workshop.
- IX. Meeting Adjourned at 11:00 AM

2020 Meeting Dates - All meetings will be held at the LLVA Ambulatory Care Center at 26001 Redlands Blvd. Redlands, CA 92373 – Room 2D101 (2nd Floor)

- March 19, 2020
- May 21, 2020

Minutes Respectfully Submitted by:

Vina Ocampo, MSN, RN, PHN – IEHEC Memberships Representative

California Baptist University, Director of Clinical Affiliations