



IEHEC Meeting Minutes November 15, 2018 - Approved

Location:
Riverside City College
Culinary Center

Present at the Meeting: Diane Morey (Chair) – WCU, Daisey Hardas (Chair Elect) – ARMC, Stephanie Lowry – RCC, *David Carpenter – Redlands Community*, Vanessa Quiroz (treasurer) – CSUSM, Kelly Ybarra – WCU, Lisa Gottuso – WCU, Miriam Lapena – WCU, Vina Ocampo – CBU, Eileen Jarvina – LLVA, Lisa Darden – LLVA, Maria Ottinger – SJVC, *Dee Dee Stark – SACH*, Lee Albanese-Alhorn – RCH, Jonathan Langley – WCU, Laura Bonne – CBU, *Ghinette Aguilar – LLUH*, Wendy Hansbrough – CSUSM, *Tina Darling – Totally Kids*, *Valentine Duron – Redlands Community*, Michelle Connors – SJVC, *Vicki Koleja – Eisenhower Medical Center*, Erin Heim – LLUSN, Michelle Barnes – WCU

- I. Call to Order – Diane Morey Chair Meeting was called to order at 9:10 am
- II. Confirmation of Agenda (Lowry / Langley) – Approved
- III. Approval of the Minutes – (deferred to next meeting due to lack of treasurer report)
Minor corrections identified that need to be corrected for member reports
- IV. Review of the By-Laws Committee Members
There is still no chair for the committee. It was decided that the By-Laws will be reviewed at the first meeting of 2019 even if there is no chair at that time
- V. Treasurers Report – see attached
 - a. Balance as of Nov 13th \$9,857.88
 - b. Currently 6 paid members
 - c. Expenses
 - i. Computer purchase (\$468) & case, waiting to purchase Quick Books until it is on sale
 - ii. Payment request for PO box – Lee/Daisy (Approved)
 - iii. Taxes – working with Tricia Ybarra
 - d. Vanessa Quiroz is unable to continue in the next year as Treasurer – location of the PO box is cumbersome – no volunteers stepped forward to fill the position

- VI. Web Page Updates – deferred
 - a. Need to find out who has administrative access to update the website. There is also a need for clarification as to if current position is still being held by Valerie Torrez

- VII. Awards Committee Awards – deferred

- VIII. Membership Committee
 - a. Thank you to new members present today: Redlands, Totally Kids, SACH, Eisenhower & LLUMC
 - b. Discussion about \$500 scholarships available to student and mentors through IEHEC membership
 - c. Benefits of membership include collaboration, communication between those who provide education to students in our community
 - d. Encouraged everyone to pay the \$150 to be a member of the IEHEC – form online needs to be updated but it was attached to the email invite for this meeting.

- IX. Social Media Page Updates
 - a. Inland Empire Health Education Consortium Facebook Page is already online. Daisey will also establish an Instagram / Twitter feed by the next meeting. Members were encouraged to sign onto Facebook and visit the IEHEC page

 - b. Discussion about scholarship process & applications - Eileen, Lisa & Daisey will relook the at the requirements. There were changes made to the process which members are unclear about due to no minutes from the last meeting and the change in committee leadership/membership.
Flyers will be distributed to facilities and schools. Applications will be due in Jan for discussion at the March meeting and awarded at the May meeting.

 - c. The current scholarship guidelines state that only paying members may be included in the selection process. The committee members decided that LLVA will be exempt from having IEHEC membership payment requirement for scholarship consideration due to the restrictions that they have as a government agency (Quiroz/Langlely) - Approved

- X. Education & Research Committee
 - a. An educational needs assessment was distributed for members to request topics to be discussed at future meetings.

- XI. Nominations for Executive Board
 - a. There is still a vacancy for the Secretary Position - Stephanie Lowry RCC has agreed to serve as secretary

New Business

1. Inland Empire Nursing Workforce Forum 10/18/18: This meeting was hosted by HASC and focused on Addressing the Need for Experienced RNs in Hospital Specialty Areas.– Information and statistical reports from the meeting were distributed to IEHEC members – A recap of the meeting was provided by those IEHEC members who had attended
 - a. There was a panel of CNO's from Temecula Valley, Parkview, JFK & Riverside Community Hospital who spoke on the common and varied challenges at each of their facilities
 - b. Wendy Deras – Deputy Sector Navigator also spoke to the community needs for specialty training and how we can collectively meet this demand
 - c. There was discussion about supply/demand in the community for specialty nurses as evidenced by the statistical report that had been distributed at the meeting.
 - d. Many IEHEC members had questions about who completed the data for this report and it was agreed that there is a need for good communication between hospital administrators, directors of education and front line educators

2. Drug Screening – Jonathan Langley
 - a. Do there need to be any changes in the drug screening policy? Should we change the policy to reflect frequency of screening to align with hospital expectations / policies. Has the legalization of marijuana affected hospital policies? RCH reported that they had to modify their policy to include the addition of language related to the legalization of marijuana.
 - b. Discussion ensued regarding the challenges related to marijuana. The consensus of the committee is that students and employees may be impaired for reasons other than drugs and alcohol but are still not able to be at school or work impaired.
 - c. Lisa Gottuso shared a recent article related to marijuana use that she will distribute to committee members for review. Jonathan Langley shared “It may be legal in California but it is never acceptable in nursing”.
 - d. Jonathan will compile a revision / draft of the IEHEC policy related to the drug use to the next IEHEC meeting

3. Upcoming Meeting

The question of having remote access to meetings as a way to improve attendance and participation was posed to the committee members. It was agreed that Zoom is a program that is user friendly and recommended as a possible option for future meetings.

Member Program Updates

- I. CSUSM – Director of School nursing will be resigning at the end of the semester, and is currently working 50%. Pam Kohlbry will be moving into an acting role in January. CSUSM has hired an agency to assist with their recruitment of a new director. They will be restarting an online RN to BSN program with an anticipated 5 starts / year

- II. LLVA – workshop for BSN – Program upcoming for employees in January application due March with starts in summer/fall – LLVA is currently recruiting for clinic positions as they have a huge new building for which they anticipate needing 100 new positions. A career fair is coming in January there is a need for surgical techs, OR, clinic and LVN's the job fair is one day, one chance with hiring on the spot. LLVA is also expanding their ER / ICU. They are working with Western Governors currently on a VN to RN bridge program – clinical space will be at LLVA. A lot of administrative changes are happening at LLVA, they are currently recruiting for CNO & ICU nurse educator, 5/8 leadership positions recently lost. Across the nation, the VA is transitioning and working on changing their healthcare approach and expanding outside clinics/programs – patients are having more choices and access but the numbers of patients are increasing which is challenging.

- III. Eisenhower also has the challenge of needing VN to RN bridge programs. Their employees can't find space in traditional schools to get their staff enrolled. – They recently received approval for TTP program (67 standards) this has helped to structure things for them received designation with distinction. They are currently on their 2nd magnet status certification.

Due to the expressed need in the community, the IEHEC members were asked if an online VN to RN bridge program could be collaboratively developed. It was also asked if there was a curriculum that supported where VN's practice and could there be more community based clinical experiences for RN students through surgery centers and clinics to help with clinical site limitations

- IV. Totally Kids – the facility was not initially welcoming of students but she is working on getting more students at her facility – acute rehabilitation facility opening soon

- V. RCH – thank you for submitting flu documentation. There is a faculty orientation on Jan 4th more info to follow, currently working on the winter/spring clinical schedules. The Pharmacy has asked that when you are opening 50ml/100ml IV fluid packs please remind the students to please put a label on them and correctly

label / expire 50ml (15 day) & 100ml (30 day). Lee shared that she is transitioning into new role in the beginning of December and will no longer participate in the IEHEC.

- VI. Redlands – Jan 30th open house job fair –New grad program Feb – expanding ER/OR so parking is a challenge – new hires must be licensed prior to hire
- VII. SACH – They have a need for OR RN's & acute care CNA's – SACH is willing to offer clinical site for acute care CNA students. The question was posed to the IEHEC members do all clinical sites allow students access to scan / give medications? Members responded that access is variable between facilities. Kaiser shared that they have a student template with a hard stop to disallow signing out of the system until the meds are co-signed. LLUMC shared that the students don't have the ability to document unless they are part of LLU School of Nursing.
- VIII. LLU School of Nursing – the curriculum has changed, new graduates in 2020. New CNO for hospital Denise Robinson (NewYork) Peds Residency starts 1st quarter 2019 – Adult RN New Grad program offered quarterly, always have openings in adult hospital
- VIV. ARMC – A MedSurg RN residency program will be starting in May – workplace violence issue has been a challenge, new program will be implemented for compliance and schools will be invited to use ARMC process.
- X. WestCoast – preceptor course adding hours / content in alignment with TTP starting in Spring. Diane is transitioning to the Los Angeles campus but is willing to cont as chair of the IEHEC
- XI. There was a recommendation that all IEHEC members use the website to advertise events and activities happening at their schools and facilities

Announcements:

2019 Meeting Dates

- January 17th 2019-Arrowhead Regional Medical Center
- March 21st 2019-Mount San Jacinto College
- May 16th, 2019 California Baptist University

Minutes Respectfully Submitted by:

Stephanie Lowry - RCC