



Inland Empire Consortium

Meeting Minutes: September 24, 2014

09:00-10:30

Present: Selam Stephanos, Karen Bradley, Christina Bivona-Tellez, Cathy Zappia, Ivy Tuason, Rhonda Emerson, Pamela McGill, Kathi Wild, Sarah Long, MaryAnn Schultz, Lorena Gomez, Ellen McKissick, Brandie Constantin, Carol Wells, Marissa Sherb, Lee Albanese, Kathleen Winston, Janet Brandenburg, Stephanie Lowry, Dee Hart, Nancy Thale, Becky Visser

Absent Board Members: N/A

Introductions: Meeting called to order at 0911, opened by Selam Stephanos; unexpected absence of Khalid Alomari, previous chair; Peter Zografos, new chair for 2014-15 placed unexpectedly on medical leave. Thank you to Kathi Wild for coordinating and LLU for hosting this meeting at the last minute. Selam as Chair Elect was discussed with Peter at last consortium meeting. Selam agreed to chair the meeting today. Welcome to all Consortium members, all present introduced themselves and organizations.

Confirmation of Agenda: Accepted

Approval of Minutes: **Approval of May 21st minutes on hold until next meeting-** Last meeting minutes are missing, until located we are holding off on approving those minutes

TOPIC	DISCUSSION	ACTION
Ongoing Business:		

TOPIC	DISCUSSION	ACTION
<p>A. Vacant Board positions and Nominations for 2014-2015</p>	<p>A. Bylaws reviewed; Board members should have been chosen in April and announced in May but this did not take place. Can have an emergency election per bylaws.</p> <ul style="list-style-type: none"> • Could take nominations and vote today or later by email. Chair and Chair-Elect should rotate with a chair from academia and clinical agencies. 2014-2015 nomination needs to be a service representative if at all possible. Chair-Elect (academia), Secretary, Clinical Placement Liaison, Treasurer positions all needed to be filled. Term to end in June of next year. Chair elect will be a 2-year commitment. • Discussed status of Peter Zografos. Dr. Winston, Dean for Mt. SJC, states he will be off the entire fall semester, unsure if he will be back in spring, she suggested moving forward and have someone else step in his position. • Volunteers opened for discussion • Cathy Zappia and Eileen Jarvina from West Coast University volunteered for Treasurer. Christina Bivona-Tellez for Secretary. Selam Stephanos for Chair. • Question from members: Do we need a clinical placement coordinator liaison? Could we write in those who have volunteered and delay the vacant spots, Chair elect? Members agreed at this time. 	<ul style="list-style-type: none"> • Emergency vote to move forward. Ballots given to members. Members agreed to take vote today.. Asked for any volunteers- names taken. Will wait to fill Chair-elect position at this time to give individual time to volunteer/nominate for position as it is a two year commitment. <p>Voting took place. Approved Positions: Chair- Selam Stephanos Treasurer- Eileen Jarvina and Cathy Zappia Secretary- Christina Bivona-Tellez Clinical Placement Coordinator- Stephanie Lowry</p> <ul style="list-style-type: none"> • Bylaws reviewed. Clinical placement coordinator is listed as part of executive board. Will keep position for now but can review bylaws and updated at a later time.
<p>B. Email and Contact Information for members to be updated</p>	<p>B. Discussed need for updates to emails, consortium list. Sign-in sheet on back table. Members encouraged to write- in absent individuals that they would like on the list.</p>	<ul style="list-style-type: none"> • Secretary to create current membership list. As changes happening in institution please

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<p>New Business</p> <p>A. Updates/Changes at Colleges or Facilities</p> <p>B. Update on Clinical requirements/IECP Profile</p>	<p>A. Changes-</p> <p>*<u>Cal Baptist University</u>. has a new building, program is growing.</p> <p>*<u>Mt. San Jacinto College</u>- Rayleen Brooks is the new Associate Dean; college is trying to fill vacancies, moving forward, will send update. Discussed bond issue-nursing and allied health.</p> <p>*<u>Cal State University. San Marcos</u>- discussed RN to BSN program starting online in a few weeks, is an 18 month program. Mt San Jacinto partnering with San Marcus, first cohort to start in spring.</p> <p>*<u>Victor Valley College</u>- new nursing building to open in fall 2016; director has requested position (background) to be posted on the website- open to discussion- last updated 9/26/12.</p> <p>*<u>Riverside Community College</u> has a BRN visit- Oct 14th. Dean Inducted as Fellow.</p> <p>* <u>Loma Linda University</u>. has a BRN visit coming up.</p> <p>* <u>Cal State U. San Bernardino</u>- Dr. Mary Ann Schultz is new Dept. Chair.</p> <p>*<u>Kaiser Permanente Riverside</u>- Pamela McGill discussed that Kaiser has opened a new building for primary care, another building in Murrieta to open in fall, and another building after that. Joint Commission coming next year-only Capstone students in Moreno Valley. Patient Licensing survey today. Growing, a lot of positions open to public. Certification review courses being offered for staff, trying to track who takes the certification-working to get staff certified. Working on a new grad LVN program for ambulatory setting.</p> <p>*<u>Arrowhead Regional Medical Center</u> new CEO starting a strategic study and how healthcare has changed and affected the hospital. Hospital working towards Magnet status. Encourage community colleges to partner with</p>	

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Committees	Committees- it was discussed that all members should participate in at least one committee. Plan for the November meeting to use full 2 hours for strategic planning.	Moved to continue at the November meeting.
Future Agenda Items	<p>A. Discuss higher collaboration – needs assessment of members. What do we want from the consortium - Clinical Placement? Website? Clinical placement tool? Networking? Evaluate issues of hospitals and schools. Survey thoughts from members. Strategic planning. How we want to relate to the other organizations. How do we fit into a larger group? Revisit the mission. Sharing best practice. Scholarships. See what the mission and goals are. Revisit, revote? Revisit committees (Finance, research, etc.)</p> <p>B. Functioning website</p> <p>C. Committee assignments</p>	<ul style="list-style-type: none"> • Consortium will hold a strategy session at the next meeting in November to address these issues. • Website development and options will be presented at next meeting • Committee types will be decided once a strategy and needs assessment is completed.

Meeting adjourned at 10:36

Respectfully submitted by:

Sarah Long