



**General Meeting Minutes**

March 11, 2015

9:00 A.M.-11:30 A.M,

San Bernardino Valley College

- I. **CALL TO ORDER at 9:10 am**
- II. **Confirmation of Agenda:** Agenda was reviewed and no additions made.
- III. **Welcome/introductions New Member Recognition**
- IV. **Approval of minutes: Motion made by and approved with addition of attendees from January meeting.**
- V. **Reports of committees: Treasure’s Report, Award Committee, Voting for Award Recipients, Updates from Colleges of Facilities, Strategy Session continued.**
- VI. **ONGOING BUSINESS**
- VII. **NEW BUSINESS**
- VIII. **Adjournment 11:30 am.**

**Minutes**

**Attendees: Marti Morison, Mary Ann Schultz, Evangeline Gagalang, Avante Simmons, James Hattar, Sandy Montenson, Carol Allbaugh, Dynette Hart, Eileen Jarvina, Rhonda Emerson, Tamara Maurizi, Nancy Thale, Becky Visser, Traci Duda, Cathy Zappia, Suzette Bosveld, Ruth Ngati, Tiki Copeland, Selam Stephanos, Kathi Wild, Sarah Long, Carol Wells, Patricia Coronado,**

Topic	Discussion	Action
Updates from Colleges and Facilities	Traci Duda- New manager of Clinical Education at West Coast University Dee Hart- Updated information about Loma Linda University’s School of Nursing Hybrid program. RN to BSN is now on-line.	Updated

IEHEC Website	Request contact information from schools and facilities to put on website, fill out today and send to Selam. Also Jpg pictures need to put on web site	Forms provided to members.  Members to send Selam jpg pictures
Treasurer's Report	Cathy Zappia provided update on balance in bank account and expenditures to group.	Noted
IEHEC Awards Program	<p>Update on Awards Program from Kathi Wild, and criteria for evaluation presented for both Nurse Mentor and for Nursing Student Excellence awards. Kathi Wild read both personal essays.</p> <p>Discussed Rubric utilized for points.</p> <p>Should we award this to both students who scored 24 on rubric. We have funds to award two scholarships, according to treasure report and we did not award in Fall of 2014 as originally planned.</p> <p>Some changes and clarification suggested for Student application Rubric.</p> <ol style="list-style-type: none"> <li>1. Based on experience</li> <li>2. Clarifications on hours volunteer vs. Public health hours required by rotation.</li> <li>3. Letter to clarify volunteer hours</li> </ol> <p>Mentor award</p> <p>Learned from this process that awards committee needs to develop rubric for the Mentor criteria. Also to have examples from person nominating the Mentor.</p> <p>What is the need for the nurse mentor?</p> <ol style="list-style-type: none"> <li>1. To Recognize nurse who assists students</li> <li>2. Partners for Nursing schools and Facilities</li> <li>3. Groups work together to focus on students</li> <li>4. To enhance industry engagement support.</li> <li>5. Need specific examples on how the mentor assists</li> </ol>	<p>Voted to award two scholarships to nursing students who scored 24 on rubrics. Have funds in account to cover.</p> <p>Voted on Mentor award for Darwin. Agreed upon.</p> <p>Voted to add more criteria in the Mentor award criteria to better differentiate the candidates. Agreed upon</p> <p>Criteria for Nurse Mentor award:</p> <p>Demonstrate excellence and professional modeling, ongoing willingness to mentor students, and demonstrate outstanding nursing mentorship and student teaching. See added information discussed at this meeting. To be updated by awards committee and presented at next meeting</p> <p>Nursing Student Excellence award:</p> <p>Demonstrated academic excellence, outstanding leadership qualities with peers and professionals, active participates within school and/or nursing organization, and demonstrates ongoing service activities. See Added information discussed at this meeting.</p>

	<p>in the education of students.</p> <ol style="list-style-type: none"> <li>6. What makes your nominee stand out? Speak to what is special about this person.</li> <li>7. Give to Nurse Educator to make sure in good standings.</li> </ol> <p>Kathi Wild read both forms for the two mentor finalist The awardees will be invited to the last meeting of the year for presentation of award.</p> <p>Suggestions for Nomination deadline for next school year, October 2015.</p> <p>Some key areas of discussion for criteria on Mentor award.</p> <ol style="list-style-type: none"> <li>1. Identify a mentor in clinical group vs. a preceptorship</li> <li>2. Preceptors spend more time with students, without instructor.</li> <li>3. Describe role with students.</li> </ol> <p>September 16<sup>th</sup> meeting roll out next awards. Deadline October 14<sup>th</sup> vs. 21<sup>st</sup>?</p>	<p>Kathi Wild to updated committee meeting members. Will invite award winners to next meeting.</p> <p>Will update next meeting on awards deadline for next school year.</p> <p>Kathi to work with awards committee to frame and print certificates. Set up meeting prior to next meeting.</p> <p>Also voted to award two mentor awards this year.</p>
<p>Inland Coalition Presentation by Carol Allbaugh with Reach out.</p>	<p>Presented by Carol with Reach out.</p> <p>Inland Empire Student Health Ambassador program information shared application.</p> <p>Opportunity for High School and Community college students to receive first-hand training in community health topics.</p> <p>Requires 12 hours of training and 24 hours in a clinic setting.</p> <p>When the 36 hours are up another program with a paid stipend through the Coalition is available.</p>	<p>Hand out given out.</p> <p>Questions:</p> <p>Carol Allbaugh Reach Out carol@we-reach.org</p>

Strategy Session	Selam gave overview of the previous strategy sessions and what has been accomplished. Needs Assessment/SWOT Analysis done at previous meetings. Mission, Vision, Value statements compiled from input at last strategy session. Dr. Mary Ann Schultz thanked for her input and guidance on this. Four priority areas identified. Breakout session for brainstorming strategies in the 4 priority areas identified.	<ol style="list-style-type: none"> <li>1. Mission, Values, Vision statements voted on with minor changes.</li> <li>2. Strategy session held: Breakout in 4 groups to work on strategies on the 4 priority areas identified. <b>(See below for results of breakout session)</b> Each group reported back to the group on strategies identified and for clarification.</li> <li>3. Working group will meet to put together final plan, send out to members for comment and for vote at final meeting in May.</li> </ol>
4.Nominations for next year's Board	No nominations/volunteers have been received. Should we wait and obtain nominations and vote next meeting? Important to have a Board in place before the new year in September. Need to also consider change the duties of the Clinical Placement Liaison since we no longer have a clinical placement tool but need someone to manage the new website and keep updated.	<ol style="list-style-type: none"> <li>1. The group decided to nominate/volunteer and also vote on the new Board at this meeting.</li> <li>2. Due to time constraints, review of the Bylaws will have to take place next year to include changes in the Clinical Placement Liaison duties.</li> <li>3. Next year's Board Members were nominated/volunteered and voted on by group <ol style="list-style-type: none"> <li>a. Angie Gagalang, CSUSB; Chair</li> <li>b. Suzette Bosveld, Western U; Chair Elect</li> <li>c. Cathy Zappia, West Coast U; Treasurer</li> <li>d. Sarah Long, LLU; Clinical Placement Liaison</li> <li>e. Sandy Mortensen; CRY- ROP; Secretary</li> </ol> </li> </ol>
Adjournment	11:30 am; HWI Meeting to follow	.

## **Breakout Strategy Session at the General Meeting– March 11, 2015**

### **Strategies Identified by Consortium members for the Four Priority areas.**

#### **I. Improve capacity and quality of student placement and learning.**

##### Strategies:

1. Strengthen the relationships with HC industries
  - a. Increase attendance to IEHEC meetings
  - b. Explore virtual meeting
  - c. Improve webpage
  - d. Stop email, use Link to webpage
2. Simulation Advocacy
  - a. Develop maximum capacity of sim education in HC/schools
  - b. Increase representation in government, quasi/government agencies.
3. Begin and sustain dialogue with HC facilities to allow students to be present during accreditation visits
4. Explore other clinical placement tools.

#### **II. Inform and Influence high-impact decision makers on the unique needs of healthcare-provider students**

##### Strategies:

1. Identify the stakeholders:
  - a. Facilities: President, CEO, CNO, CFO, Nurse Educators, Nurse Managers, unit managers
  - b. Education: President, CIO, CEO, Dean, Directors, Chancellor, Students
  - c. Healthcare /Community Organizations: ACNL, American Red Cross, ANA, American Heart Association, etc.
  - d. Students: (largest stakeholders)
  - e. Legislators: (ie. Dr. Hernandez – Senate)
2. Method of Outreach
  - a. Social Media
  - b. Website development
    1. Add Links: AACN, AHA, Red Cross, BRN, BVNTP
    2. Add Links to Facilities for Orientation Packets
  - c. Presentation about Consortium at Administrative Meetings
  - d. Community Outreach to schools, local city meetings, school fair – advertise the Award Program -Student Mentor

### **III. Serve as a forum for resource and information exchange**

#### Strategies

1. Develop a sub-committee (IEHEC) to scout out information on:
  - a. Job Fairs focused on Health care
  - b. Career Fairs/Resume Help
  - c. Healthcare employment trends in IE
  - d. Legal Issues and new regulations affecting healthcare and students
2. Provide information Re:
  - a. Speakers who can address county/state health initiatives and programs
  - b. Speakers who address changes in BRN- Academia- that affect clinical learning for students at facilities
  - c. Speakers to address changes in regulations/policy in hospitals and healthcare institutions that can affect students' clinical experience
3. Develop a "twitter" type update to the website (IEHEC) and "Linkedin" to update/share resources – information and news
4. Reinforce information regarding QSEN standards to the entire Consortium (support for effective, quality care)
5. Network with school Clubs – invite a student(s) representative to attend meetings and share issues/concerns from their perspective
6. Information about High School Academies

### **IV. Support Healthcare pipeline activities**

#### Strategies

1. Connect with the Inland Coalition
2. Provide education activities, opportunities to youth in STEM program
3. Collaboration with high schools, ROP, Community colleges and universities
4. Linking healthcare professionals with guest speakers, advisors, field trips
5. Facilitate nursing/allied health career fairs
6. Grant writing opportunities which show regional collaboration
7. Explore ways to increase value to facilities to support health care pipeline
  - a. Grant funding sources
  - b. Partnerships
  - c. Professional Staffing Costs